



**JANUARY 19, 2018
GOVERNANCE COMMITTEE MEETING
WILLIAM G. PORTER BOARDROOM
9:30AM**

SUMMARY

1. CALL TO ORDER

Carter Ryan called the Governance meeting to order at 9:40am.

2. ROLL CALL:

BOARD MEMBERS PRESENT

Jean Carter Ryan, Chair
Trudy Bartley
Craig Treneff

BOARD MEMBERS ABSENT

Don Leach

3. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE, TRUDY BARTLEY, CHAIR

Bartley gave an overview of the following agenda items:

- Review of Strategic and Operational Planning Committee's role and responsibilities
- Strategic Planning and Development Plan
- Purpose, outcomes and timeline for the Next Gen Steering Committee
- Regional Corridor Study Investigation

4. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE, DON LEACH, CHAIR

In Leach's absence, Koprowski gave an overview of the following agenda items:

- Review of External Stakeholder Relations Committee's role and responsibilities
- Overview of Principal Divisions Associated with the Committee
- Developing COTA's Legislative Policies and Government Relations Priorities
- Creating Goals for COTA's External Brand Image
- Regional Corridor Analysis Presentation – Kerstin Carr, Director of Planning and Environment,
- MORPC

5. PERFORMANCE MONITORING/AUDIT COMMITTEE, CRAIG TRENEFF, CHAIR

Treneff gave an overview and presented the following agenda items:

- RESOLUTION NO 2018-01 – APPROVING THE LEVEL OF COMPENSATION FOR THE 2017 PERFORMANCE INCENTIVE COMPENSATION (PIC) PROGRAM (Motion was approved and passed in Performance Monitoring/Audit Committee Meeting)

Treneff presented the remaining resolutions for discussion. The committee allocated the resolutions as follows:

Regular Agenda

- RESOLUTION NO. 2018-02 – APPROVING THE 2018 PERFORMANCE GOALS FOR COTA’S PERFORMANCE INCENTIVE COMPENSATION (PIC) PROGRAM
- RESOLUTION NO. 2018-03 – AUTHORIZING APPROVAL OF THE ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL FOR FISCAL YEAR 2018
- RESOLUTION NO. 2018-04 - AUTHORIZING AN EXTENSION OF THE AGREEMENT WITH THE OHIO STATE UNIVERSITY FOR A STUDENT TRANSIT PASS PROGRAM
- RESOLUTION NO. 2018-05 - AUTHORIZING A FIVE YEAR CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF HEAVY DUTY TRANSIT COACHES
- RESOLUTION NO 2018-06 – AUTHORIZING EXPENDITURES FOR AGREEMENT WITH TRAPEZE SOFTWARE GROUP FOR OPS WEB EMPLOYEES AND BIDDING, PASS SERVICE INFRACTIONS, BLOCKBUSTER SOFTWARE, TRANSITION FROM NOVUS ITS TO TRANSITMASTER, PASS-WEB, PASS-IVR AND INFO IVR
- RESOLUTION NO. 2018-07 – AMENDING AND RESTATING THE BOARD OF TRUSTEES GOVERNANCE GUIDELINES

Consent Agenda

- RESOLUTION NO. 2018-08 – AUTHORIZING A CONTRACT WITH BRC GROUP FOR ACCIDENT DAMAGE REPAIR ON A THIRTY-FIVE FOOT (35’) HEAVY DUTY TRANSIT BUS
- RESOLUTION NO. 2018-09 – AUTHORIZING DESIGNATION OF SELF-INSURANCE AND CAPITAL GRANT MATCHING FUNDS
- RESOLUTION NO. 2018-10 – AUTHORIZING A CONTRACT WITH THE DATA HOUSE FOR A TONER INCLUSIVE PRINTER AND COPIER MAINTENANCE PROGRAM
- RESOLUTION NO. 2018-11 – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH STEWART’S SECURITY SERVICE FOR ELECTRONIC ACCESS CONTROL SYSTEMS FOR FOUR (4) COTA FACILITIES

There was discussion among the committee, specifically between Bartley, Carter Ryan, and Williams regarding RESOLUTION NO. 2018-04 - AUTHORIZING AN EXTENSION OF THE AGREEMENT WITH THE OHIO STATE UNIVERSITY FOR A STUDENT TRANSIT PASS PROGRAM

The consensus among the committee was this item be placed on the consent agenda

Bartley expressed that more information may be needed

It was agreed that this resolution be moved to the regular agenda

Treffe encouraged committee members to review all committee reports to prevent actions that might cause implications on work being done in other committees.


6. ADJOURNMENT

The meeting adjourned at 10:30 am

February 26, 2018

Adopted: _____

Signed:  _____
Chair, Governance Committee

Attest:  _____
President/CEO