

MEETING: PERFORMANCE MONITORING/AUDIT COMMITTEE

DATE: THURSDAY, JULY 11, 2024

TIME: 2:00 PM – 3:00 PM

LOCATION: COTA – WG PORTER BOARDROOM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF PERFORMANCE MONITORING/AUDIT COMMITTEE MEETING MINUTES
 - A. MAY 9, 2024, PERFORMANCE MONITORING/AUDIT COMMITTEE MEETING MINUTES
4. UNAUDITED FINANCIALS
5. NEW BUSINESS
 - A. LINKUS UPDATE – PATRICK HARRIS, VP, EXTERNAL RELATIONS
 - B. BUDGET UPDATE – ERIN W. DELFFS, CHIEF FINANCIAL OFFICER
 - a. RESOLUTION 2024-XX – AUTHORIZING AN AMENDMENT TO RESOLUTION 2023-125 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2024
6. RESOLUTIONS FOR REVIEW AND DISCUSSION

MARKETING – GARTH WEITHMAN, CHIEF OF STAFF

- A. RESOLUTION 2024 XX – AUTHORIZING A CONTRACT WITH HEART & HUNTER INC. DBA HUNTER MARKETING FOR MEDIA BUYING SERVICES
- B. RESOLUTION 2024 XX – AUTHORIZING A CONTRACT WITH CAPITOL CITICOM, INC. FOR PRINT SERVICES
- C. RESOLUTION 2024- XX – AUTHORIZING THE USE OF VARIOUS PROMOTIONAL PROGRAMS TO INCENTIVIZE CUSTOMERS TO UTILIZE COTA’S ACCOUNT BASED FARE MANAGEMENT SYSTEM

- D. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH EMC RESEARCH, INC. FOR COMPREHENSIVE MARKET RESEARCH SERVICES

EXTERNAL RELATIONS – PATRICK HARRIS, VP, EXTERNAL RELATIONS & KIMBERLY SHARP, SENIOR DIRECTOR, DEVELOPMENT

- E. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH THE CITY OF COLUMBUS FOR LINKUS COMMUNICATIONS AND ENGAGEMENT
- F. RESOLUTION 2024-XX – AUTHORIZING COTA TO ENTER INTO A FINANCIAL CONTRIBUTION AGREEMENT WITH THE CITY OF COLUMBUS TO COMPLETE THE 30% DESIGN OF THE NORTHWEST BRT CORRIDOR, PHASE 1
- G. RESOLUTION 2024-XX – AUTHORIZING THE INITIAL PHASE OF THE NORTHWEST BUS RAPID TRANSIT CORRIDOR REQUEST TO ENTER FEDERAL TRANSIT ADMINISTRATION PROJECT DEVELOPMENT OF THE CAPITAL INVESTMENTS GRANT PROGRAM

HUMAN RESOURCES – NIKKI BRANDON, CHIEF HUMAN RESOURCES OFFICER

- H. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH DSI MEDICAL FOR DEPARTMENT OF TRANSPORTATION/NON-DEPARTMENT OF TRANSPORTATION DRUG AND ALCOHOL TESTING AND MEDICAL SERVICES FOR COTA EMPLOYEES
- I. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH AETNA LIFE INSURANCE COMPANY FOR THE PURCHASE OF MEDICAL AND PRESCRIPTION DRUG INSURANCE FOR COTA EMPLOYEES
- J. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH DELTA DENTAL PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM AND VISION ADMINISTRATIVE SERVICES
- K. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH TRUVIEW BSI, LLC FOR BACKGROUND CHECKS, PRE-EMPLOYMENT SCREENINGS, AND FORM I-9 VERIFICATION SERVICES FOR COTA EMPLOYEES AND CANDIDATES TO COTA'S EMPLOYMENT OPPORTUNITIES

INNOVATION & TECHNOLOGY – SOPHIA MOHR, CHIEF INNOVATION & TECHNOLOGY OFFICER

- L. RESOLUTION 2024-XX – AUTHORIZING EXPENDITURES WITH TRAPEZE FOR THE VIEWPOINT UPGRADE
- M. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. FOR THE RENEWAL OF THE MICROSOFT BUSINESS, SYSTEM AND COLLABORATION SOFTWARE

- N. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH SWIFTLY INC. FOR CUSTOMER AND OPERATIONAL IMPROVEMENTS OF REAL TIME INFORMATION

INFRASTRUCTURE, ENGINEERING, AND MAINTAINANCE – ANDY BIESTERVELD, CHIEF ENGINEER & MECHANICAL OFFICER

- O. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH MARKER, INC. FOR THE REPLACEMENT OF THE FIELDS AVENUE VEHICLE MAINTENANCE LIFTS

FINANCE – ERIN DELFFS, CHIEF FINANCIAL OFFICER

- P. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH CNA FOR THE PURCHASE OF COMMERCIAL PROPERTY INSURANCE

7. OTHER BUSINESS

8. ADJOURNMENT

Performance Monitoring/Audit Committee Members

Marc Reitter, Chair

Lori Elmore

Pete Bucher

Jeff Hunley