

MEETING: GOVERNANCE COMMITTEE
DATE: WEDNESDAY, JULY 17, 2019
TIME: 3:00 PM
LOCATION: CONFERENCE ROOMS 1034/1035, 1600 MCKINLEY AVENUE

MEETING MINUTES

1. CALL TO ORDER

Chair Bartley called the meeting to order at 3:06 PM

2. ROLL CALL

Board Members Present

Trudy Bartley, Chair

Marlon Moore

Michael Stevens

Board Members Absent

Craig Treneff, Vice Chair

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Trustee Stevens motioned to approve the June 19, 2019 Governance Committee Meeting Minutes. Trustee Moore seconded. The motion carries.

4. GOVERNANCE COMMITTEE REPORT – TRUDY BARTLEY, CHAIR

Chair Bartley does not have a formal report, but wanted to note that members in the community had a great conversation about the corridor next steps. Setting up a Stakeholder group of 10 individuals from private and public entities - COTA, MORPC, City, OSU are all involved.

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

Mike Bradley, Chief Development Officer, gave the update on behalf of Vice Chair Treneff. The Strategic and Operational Planning Committee met on Thursday, July 11 and heard presentations and discussions on the following topics:

Strategic Plan

The committee had a robust discussion around the final Strategic Plan report. They are recommending passage of the resolution officially adopting the Strategic Plan document.

COTA Plus

Elliott Doza gave a presentation and update on the COTA Plus microtransit service launching in Grove City on July 15.

Insight 2050

Kerstin Carr and Aaron Schill from MORPC gave a presentation on Insight2050 Corridor Concepts. This study will be the basis of many conversations in the community on next steps to build high capacity transit along the corridors identified in the study.

Mobility Innovation Test

Andrew Neutzling presented an update on the mobility innovation test lane. The 3rd Street Pop-up Shared Mobility Lane will begin testing for two weeks from July 29 through August 2 from 3-6pm on weekdays.

RESOLUTION 2019-XX – ADOPTING THE CENTRAL OHIO TRANSIT AUTHORITY'S 2019-2024 STRATEGIC PLAN

Recommends the above resolution be placed on the Regular Agenda at the July 24, 2019 Board of Trustees Meeting. Joanna to give remarks teeing up the resolution. Trustee Moore asked how they plan to socialize the plan with the rest of the team. Recommends sending out an email to the staff the morning of July 24, 2019.

6. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - MARLON MOORE, CHAIR

Trustee Moore reported out on the External/Stakeholder Relations Committee met on Tuesday, July 16. Michael Loges, Senior Economic Development Project Manager, reported out on COTA's Corporate Engagement Strategy. They also heard a presentation from EMC Research on the Non Rider Survey results and a presentation on the IMG Agreement and how the agreement has benefited COTA. The committee also heard a recap from Red, White and Boom and how the team addressed some of the challenges from previous years.

Recommends the following resolutions be placed on the Regular Agenda at the July 24, 2019 Board of Trustees Meeting:

- RESOLUTION 2019-XX – AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM
- RESOLUTION 2019-XX – AUTHORIZING A MARKETING AGREEMENT WITH IMG COLLEGE LLC FOR SPONSORSHIP INVENTORY FOR OHIO STATE UNIVERSITY ATHLETICS DEPARTMENT EVENTS

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT - MICHAEL STEVENS, CHAIR

Trustee Stevens reported that the committee heard the 25x25 Presentation and the Title VI Program Update Presentation from Zachary Sunderland.

Recommends the following resolutions for the Regular Agenda at the July 24, 2019 Board of Trustees Meeting:

- RESOLUTION 2019-XX – AUTHORIZING ONE FREE RIDE TO CUSTOMERS WHO REGISTER FOR AND LOAD FUNDS ON THE COTA CONNECTOR CARD AND APP
- RESOLUTION 2019-XX – AUTHORIZING EXPENDITURES FOR YEAR TWO OF THE FIVE-YEAR CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF HEAVY DUTY TRANSIT COACHES

Recommends the following resolutions for the Consent Agenda at the July 24, 2019 Board of Trustless Meeting:

- RESOLUTION 2019-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MEDMUTAL LIFE INSURANCE COMPANY (FORMERLY CONSUMERS LIFE INSURANCE COMPANY) FOR THE PURCHASE OF GROUP LIFE INSURANCE, ACCIDENTAL DEATH AND DISMEMBERMENT, SHORT-TERM DISABILITY, SELF-FUNDED SHORT-TERM DISABILITY ADMINISTRATION AND LONG-TERM DISABILITY INSURANCE FOR COTA EMPLOYEES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF REPLACEMENT CUMMINS PARTS USED IN TRANSIT COACHES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH COLONIAL EQUIPMENT COMPANY FOR THE PURCHASE OF REPLACEMENT CUMMINS PARTS USED IN TRANSIT COACHES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH DIESEL INJECTION SERVICE FOR THE PURCHASE OF REPLACEMENT CUMMINS PARTS USED IN TRANSIT COACHES
- RESOLUTION 2019-XX – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH VERNOVIS, LTD. FOR THE PURCHASE OF IT CONSULTING SERVICES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT LLC FOR THE PURCHASE OF VIDEO WALL HARDWARE FOR THE COTA CUSTOMER EXPERIENCE CENTER
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH TRAPEZE SOFTWARE GROUP FOR THE PURCHASE OF TWO (2) TICKET VENDING MACHINES FOR THE COTA CUSTOMER EXPERIENCE CENTER
- RESOLUTION 2019-XX - AUTHORIZING A CONTRACT WITH CONNECTPOINT, INC. FOR THE PURCHASE, CONFIGURATION AND INSTALLATION OF INTERACTIVE KIOSKS FOR THE CUSTOMER EXPERIENCE CENTER
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. D/B/A CONNECTION PUBLIC SECTOR SOLUTIONS FOR THE PURCHASE AND RENEWAL OF A MICROSOFT SELECT AGREEMENT

- RESOLUTION 2019-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MOODY NOLAN, INC. FOR ON-CALL ARCHITECTURAL/ENGINEERING SERVICES
- RESOLUTION 2019-XX – AUTHORIZING A CONTRACT WITH COMMERCE CONTROLS, INC. FOR GAS DETECTION SYSTEM UPGRADES

8. ADJOURNMENT

Trustee Stevens motioned to adjourn the meeting. Trustee Moore seconded the motion. The committee adjourned at 3:38 PM.

BOARD GOVERNANCE COMMITTEE:

Trudy Bartley, Chair
Marlon Moore
Michael Stevens
Craig Treneff

Adopted: September 18, 2019

Signed: _____

Chair/Board of Trustees

Attest: _____

President/CEO